

JOB DESCRIPTION

TITLE: **Rehab Aide**

REPORTS TO: **Rehab Department Supervisor**

JOB SUMMARY:

To assist the rehabilitation department in providing quality therapy services to all patients including assist with set up of physical treatments, transportation of patients, implementing infection control measures for equipment, and other assistance as needed.

QUALIFICATIONS:

- Prefer Nursing Assistant Certificate issued by the State
- Prefer Two years of experience
- If none of the above qualifications, must undergo onsite training
- Must be able to speak, write, read and comprehend the English language
- Must be physically able to handle the demands of the position
- Ensure that credentials required are current according to Company policies and procedures
- Must have the ability to effectively communicate with patients, family, staff, and visitors

RESPONSIBILITIES

- I. Maintain the standards for Rehabilitation services in accordance with the Company Mission and Goals**
 - Be courteous to all patients and respectful of them, their environment and their culture
 - Provide quality services at every patient contact as directed by the licensed therapist while assisting in set up for direct sessions or group.
 - Prioritize and maintain a work schedule that is appropriate for the facility to assist the therapy department in achieving efficiency targets.
 - Assist Therapy management staff in maintaining a positive, productive and beneficial working relationship with all facility staff

- II Develop good rapport with the patient, patient's family members and others involved in the total management of the patient**
 - When in contact with patient, communicate any concerns from the patient to the supervising therapist
 - Maintain good communication between therapy department and facility staff as directed

III. Provide supportive services to the entire therapy department.

- Answer phone calls and take messages for therapists when they are busy with patients
- Clean up treatment space for therapists following OSHA regulations/infection control policies & dept cleaning policy.
- Manage Equipment/Modalities Maintenance & cleaning as per policy
- Maintain a neat and well organized therapy department
- Transport patients from their room to the therapy department as an assist for all therapy staff
- Set up treatment area for patients per the direction of the licensed therapist thus assisting the therapy team in helping patients achieve maximum performance
- Assist in group therapy sessions under the direction of the licensed therapist
- Assist therapists during their treatment sessions when a second person is needed
- Complete data entry in the computer as directed
- Complete filing, faxing, copying and any other ancillary duties for the department as directed by Therapy Supervisor
- Attend in-service education and department meetings when requested

Signature: _____ Date: _____